



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF VALENZUELA CITY

INVITATION TO BID

Project ID No. SDO-VAL.PB-2026-06-0001

**PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE 1
(KINDERGARTEN TO GRADE 3)**

1. The **Schools Division Office Valenzuela** through **Sub-Aro No. NCR-26-02-02471** intends to apply the sum of **Six Million Two Hundred Eighty-Seven Thousand Four Hundred Pesos Only (Php6,287,400.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)**. Bid received in excess of the ABC shall be automatically rejected at bid opening.

Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)

Unit	Item Description	Quantity	Unit Cost	Total Cost
Lot	PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE 1 (KINDERGARTEN TO GRADE 3)	1		
copies	"My Jumbo Learning Workbook (STORYBOOK) Book Size - 8.50" x 11.00" Paper Requirement Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #7 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	10,473	75.00	785,475.00
copies	Kulay (STORYBOOK) Book Size - 8.27" x 11.69" Paper Requirement Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #100 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	10,473	75.00	785,475.00
copies	Si Putot (STORYBOOK) Book Size - 8.27" x 11.69" Paper Requirement	9,814	75.00	736,050.00

	Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #100 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched"			
copies	Munting Patak-Ulan (STORYBOOK) Book Size - 8.27"x 11.69" Paper Requirement Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #100 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched"	9,814	75.00	736,050.00
copies	Message in the Sand (STORYBOOK) Book Size - 8.27"x 11.69" Paper Requirement Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #100 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched"	10,758	75.00	806,850.00
copies	Ano Kaya Ako Paglaki (STORYBOOK) Book Size - 8.27"x 11.69" Paper Requirement Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #100 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched"	10,758	75.00	806,850.00
copies	Ang Bayang Maaksaya sa Tubig (STORYBOOK) Book Size - 8.27"x 11.69" Paper Requirement	10,871	75.00	815,325.00

	Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #100 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched"			
copies	Ang Masisipag na Langgam (STORYBOOK) Book Size - 8.27"x 11.69" Paper Requirement Cover - C2S #180lbs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S #100 Colors Cover - 4/4 color with one side UV lamination Inside Pages - 4/4 color Binding - saddle-stitched"	10,871	75.00	815,325.00
		Total Amount		6,287,400.00

TOTAL ABC/LOT – Php6,287,400.00

ESTIMATED COMPLETION PERIOD – 30 CALENDAR DAYS

BIDDING DOCUMENTS FEE – Php10,000.00

2. The **Schools Division Office Valenzuela** now invites bids for **Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)**. Delivery of Goods is required by *thirty (30) calendar days upon issuance of Notice to Proceed*. Bidders should have completed within *one (1) year* from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Interested bidders may obtain further information from the **Schools Division Office Valenzuela** and inspect the Bidding Documents at the address given below from 8:00 a.m.-5:00 p.m., Mondays to Thursdays.

5. A complete set of Bidding Documents may be acquired by interested Bidders starting on **June 19, 2026 (8:00 a.m.-5:00 p.m.), up to July 13, 2026 during office hour** from the address and website, prospective bidders shall **submit a Letter of Intent (LOI) to BAC Secretariat**, upon accomplishment of a **Bidder's Information Sheet**, and upon **payment of non-refundable amount** as stipulated above payable to the Division Office Cashier.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **Schools Division Office Valenzuela** will hold a **Pre-Bid Conference** on **June 29, 2026, 9:30 a.m. onwards** at **Marulas Central School-Conference Room, Valenzuela City** and FB Live Streaming, which shall be open to prospective Bidders.
7. **Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat** through **manual submission** to the **SDO Valenzuela-Records Section**, on **July 13, 2026, 8:00 a.m.- 9:45 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
9. **Bid opening** shall be on **July 13, 2026, 10:00 a.m.** onwards at **Marulas Central School- Conference Room, Valenzuela City**, and through FB Live Streaming. Bids will be opened in the presence of the bidders' representatives who choose to attend.
10. The schedule of BAC activities are as follows:

Activity	Date and Time	Venue
Availability of Bidding Documents	June 19, 2026 (8:00am-5:00pm) to July 13, 2026 (8:00am-9:45am)	SDO-Valenzuela Cashier Unit (for payment of OBD) Issuance of OBD – SDO-Valenzuela-BAC Office
Pre-bid Conference	June 29, 2025 (9:30am-onwards)	Marulas Central School-Conference Room (F2F and through FB live streaming)
Deadline of Submission	July 13, 2026 (8:00am-9:45am)	SDO-Valenzuela Records Section
Opening of Bids	July 13, 2026 (10:00am- onwards)	Marulas Central School Conference Room (F2F and through FB live streaming)

11. The **Schools Division Office Valenzuela** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

12. For further information, please refer to:

BIDS AND AWARDS COMMITTEE (BAC)

BAC SECRETARIAT

Schools Division Office Valenzuela

Pio Valenzuela St., Marulas, Valenzuela City

Tel. No. (02) 8-3445-4757 or 8293-4507 local 118

bac.sdoval@deped.gov.ph

13. You may visit the following website:

For downloading of Bidding Documents: PhilGEPS' Website



ERNEST JOSEPH C. CABRERA

Chairperson, Bids and Awards Committee

BAC/mhalyn